

STANDARDS AND CONDUCT COMMITTEE

**Meeting to be held in Civic Hall, Leeds on
Friday, 19th October, 2012
at 1.30 pm**

MEMBERSHIP

Councillors

J Harper
K Maqsood
E Nash (Chair)
B Selby

C Campbell

P Harrand

B Gettings

A G E N D A

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1			APPEALS AGAINST REFUSAL OF INSPECTION OF DOCUMENTS To consider any appeals in accordance with Procedure Rule 25 of the Access to Information Procedure Rules (in the event of an appeal the press and public will be excluded). (*In accordance with Procedure Rule 25, written notice of an appeal must be received by the Head of Governance Services at least 24 hours before the meeting)	
2			EXEMPT INFORMATION - POSSIBLE EXCLUSION OF THE PRESS AND PUBLIC 1. To highlight reports or appendices which officers have identified as containing exempt information, and where officers consider that the public interest in maintaining the exemption outweighs the public interest in disclosing the information, for the reasons outlined in the report. 2. To consider whether or not to accept the officers recommendation in respect of the above information. 3. If so, to formally pass the following resolution:- RESOLVED – That the press and public be excluded from the meeting during consideration of the following parts of the agenda designated as containing exempt information on the grounds that it is likely, in view of the nature of the business to be transacted or the nature of the proceedings, that if members of the press and public were present there would be disclosure to them of exempt information, as follows:-	

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3			LATE ITEMS To identify items which have been admitted to the agenda by the Chair for consideration. (The special circumstances shall be specified in the minutes.)	
4			DECLARATION OF DISCLOSABLE PECUNIARY AND OTHER INTERESTS To disclose or draw attention to any disclosable pecuniary interests for the purposes of Section 31 of the Localism Act 2011 and paragraphs 13-18 of the Members' Code of Conduct. Also to declare any other significant interests which the Member wishes to declare in the public interest, in accordance with paragraphs 19-20 of the Members' Code of Conduct.	
5			APOLOGIES FOR ABSENCE To receive any apologies for absence from the meeting.	
6			MINUTES OF THE PREVIOUS MEETING To approve the minutes of the Standards and Conduct Committee meeting held on 20th July 2012.	1 - 4
7			EMPLOYEE CODE OF CONDUCT To receive a report of the Chief Officer (Human Resources) outlining any amendments proposed to the Employee Code of Conduct, and to receive feedback on the proposed amendments to the Protocol on Member/Officer Relations.	5 - 20
8			IMPLEMENTATION OF NEW STANDARDS AND CONDUCT ARRANGEMENTS To receive a report of the City Solicitor outlining the steps taken to implement the new standards and conduct arrangements, including details of the training provided to Leeds City Councillors, and the further work which needs to be carried out.	21 - 28

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9			STANDARDS AND CONDUCT COMMITTEE WORK PROGRAMME To receive a report of the City Solicitor presenting the Committee with a draft work programme for the remaining meetings of the municipal year.	29 - 32